Annual Quality Assurance Report (AQAR)

IQBAL COLLEGE
PERINGAMMALA

Kerala, South India 695563

Affiliated to University of Kerala

For the Period of 2016-17

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the year 2016-17

Part – A

1.Details of the Institution

1.1 Name of the Institution

IQBAL COLLEGE

1.2 Address Line 1

IQBAL COLLEGE

Address Line 2

PERINGAMMALA

City/Town

THIRUVANANTHAPURAM

State

KERALA

Pin Code

695563

Institution e-mail address

iqbalcollege@rediffmail.com

Contact Nos.

04722845537

Name of the Head of the Institution:

Dr. U. NAZARUDEEN

Tel. No. with STD Code:

04722845537

Mobile:

9447072289

Name of the IQAC Co-ordinator:

| Dr. V. Jayaraju |

Mobile:

| 9447958248 |

IQAC e-mail address:

| iqaciqbalcollege@gmail.com |

1.3 **NAAC Track ID**(*For ex. MHCOGN 18879*)

| |

1.4 **NAAC Executive Committee No. &Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)*

| EC/53/A&A/36 dated 04-09-2010 |

1.5Website address:

| www.iqbalcollege.edu.in |

Web-link of the AQAR: | **www.iqbalcollege.edu.in/iqac?page=AQAR&file=AQAR-2016-17.pdf** |

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	2.73	2010	2015
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7Date of Establishment of IQAC:

| 01/06/2011 |

1.8AQAR for the year

| 2016-17 |

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   2012 – 13 on 30/10/2017
  ii. AQAR   2013 – 14 on 30/10/2017
 iii. AQAR   2014 – 15 on 30/10/2017
 iv. AQAR   2015 – 16 on 30/10/2017

1.10 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ✓

Autonomous college of UGC Yes ☐ No ✓

Regulatory Agency approved Institution Yes ☐ No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓ Men ☐ Women ☐

Urban ☐ Rural ✓ Tribal ☐

Financial Status   Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

Grant-in-aid +Self Financing ☐   Totally Self-financing ☐

1.11Type of Faculty/Programme

Arts ✓ Science ✓ Commerce ✓ Law ☐ PEI (Phy.Edu.) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*

University of Kerala

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   03

2. 6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts   01

2.9 Total No. of members   18

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: 01   Faculty   03

Non-Teaching Staff Students   01   Alumni   01   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total   1   International   National   State   Institution Level   1

(ii) Themes   Orientation Classes on Language Labs

2.14 Significant Activities and contributions made by IQAC

- Effective implementation of Walk With Scholar Programme.

- Overall quality improvement of the college.

- Promotion and facilitation of improved teaching-learning practices.

- Implementation of remedial coaching.

- Implementation of Community Linked Programmes.

- Encouragement for quality research in college.

- Introduction of language lab to student learning.

- Organize club and cell activities.

- Celebrated important events.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
- To equip the college for NAAC second cycle reaccreditation. - Renovate the college website. - Set up a language lab. - Set up a campus radio station for students. - Set up a public addressing system. - Conduct an orientation class on language labs.	Was able to fulfil the plan for the year.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐   Syndicate ☐   Any other body   College Council

Provide the details of the action taken

> This AQAR was placed in the College Council before submission. The report was thoroughly analysed by the members. Suggestions and comments for the improvement were incorporated. The next council meeting approved the corrected report.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	3	-	-	-
UG	7	-	-	1
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1(Tally)	1(DCA)	-	-
Others	-	-	-	-
Total	12	1	-	1
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	-
Annual	-

1.3 Feedback from stakeholders*Alumni ✓ Parents ✓ Employers ☐ Students ✓
(On all aspects)

Mode of feedback: Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	24	11	0	

2.2 No. of permanent faculty with Ph.D. | 16 |

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	17	0	0	0	0	0	0	0	17

2.4 No. of Guest and Visiting faculty and Temporary faculty | 16 | | 0 | | 1 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	45	6
Presented papers	4	33	3
Resource Persons	1	5	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio Visual Aids
- Field trips
- E – Journal
- Department and college level seminars
- Surprise tests
- Industrial visits
- Teaching through interactive boards at PG level
- ICT oriented teaching
- Provision for interested students to do degree level projects in off-campus laboratories.

2.7 Total No. of actual teaching days
   during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by the Institution
   (For example: Open Book Examination, Bar Coding, Double
   Valuation, Photocopy, Online Multiple Choice Questions)

–

2.9 No. of faculty members involved in curriculum
   restructuring/ revision/ syllabus development as member
   of Board of Study/Faculty/Curriculum Development workshop

11

2.10 Average percentage of attendance of students

91

2.11 Course/Programme wisedistribution of pass percentage:

Title of the Programme	Total no. of Students appeared	Total no. of Students passed	Pass Percentage
B.S.c. Botany	26	16	62
B.S.c. Physics	25	10	40
B.S.c. Mathematics	36	13	36
B.S.c. Zoology	22	20	92
B.A. History	47	35	74
B.A. Communicative English	32		
B. Com.	66	58	88
MSc Botany	-	-	-
M.A. History	13	12	92
M. Com.	18	16	89

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through student feedback; by organizing sessions on Teaching-Learning

2.13Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	3
Faculty exchange programme	0
Staff training conducted by the university	1
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	8
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	4	0	0
Technical Staff	8	6	0	0

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> A Research Promotion Committee was established under the IQAC. Its main function is promoting the research climate on campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			1
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				2
Outlay in Rs. Lakhs				1.585

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	7	0
Non-Peer Review Journals	0	0	1
e-Journals	2	0	0
Conference proceedings	0	8	1

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | - | Chapters in Edited Books | - |

ii) Without ISBN No. | 1 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			1
Sponsoring agencies		UGC			PTA

3.12 No. of faculty served as experts, chairpersons or resource persons | 9 |

3.13 No. of collaborations   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs:

From funding agency | | From Management of University/College | |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitionsreceived by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph.D. Guides
and students registered under them

8

35

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3   SRF 1   Project Fellows -   Any other -

3.21No. of students Participated in NSS events:

University level	9	State level	-
National level	-	International level	-

3.22No.of students participated in NCC events:

University level	-	State level	59
National level	15	International level	-

3.23 No. of Awards won in NSS:

University level	1	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	1
National level	1	International level	-

3.25 No. of Extension activities organized

University forum | - | College forum | - |

NCC | 3 | NSS | 24 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camps
- Plastic elimination programme.
- Financial aid for the Complete Electrification Process of KSEB in Peringammala Grama Panchayath.
- Seminar on anti narcotics
- Promotion of Organic Vegetable Farming.

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	30 acres	0.65 acres	Management	30.65 acres
Class rooms	35	0		35
Laboratories	9			9
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	18	1		19
Value of the equipment purchased during the year (Rs. in Lakhs)	58620013	198282		6058295
Others				

4.2 Computerization of administration and library

- Office and library were computerized.
- Library was centralised with online e-resource and browsing facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24569	4736203	1020	510690	25505	5246893
Reference Books	531		19		550	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video	313		13		326	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	33							
Added	0							
Total	33							

4.5 Computer, Internet access, training to teachers andstudents and any other programme for technology up gradation (Networking, e-Governance etc.)

- N-List-INFLIBNET subscription at library
- Orientation by tutors for first year students on internet uses.
- Training for smart-boards,
- Certificate course in tally
- Our computer lab has a browsing centre where teachers and students can browse internet for the academic requirements.

4.6Amount spent on maintenancein lakhs:

i) ICT
| 2 |

ii)Campus Infrastructure and facilities
| 1 |

iii) Equipments
| 5 |

iv) Others
| 2 |

Total:
| 10 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- An Orientation programme was conducted for the first year students on the day of commencement of classes to give information about general discipline, facilities, scholarships, student support programmes like Tutorial System, Remedial Classes, NSS, NCC, Additional Skill Acquisition Programme (ASAP), Scholar Support Programme (SSP) and Walk With a Scholar (WWS).

- College Handbook containing academic calendar, various clubs and their activities and details of all student support programmes was distributed.

- Awareness programmes on Anti-Sexual Harassment Laws and the importance of anti narcotic campus.

- Awareness programme on Anti- Ragging.

- Awareness programme on CBCSS and the available open courses for the fourth semester UG students

5.2 Efforts made by the institution for tracking the progression

- Tutors of each class maintain bio data of their wards and update the documents regularly. After analyzing the data, proper guidance is given to students.

- Periodic PTA meetings were conducted for each class. The academic progression and results of internal assessments were discussed with parents.

- Feedbacks from students, parents and teachers were taken and remedies were adopted based on the analysis.

- WWS mentors meet their mentees regularly and discuss the personal and academic progression.

- Alumni meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
864	89	2	

(b) No. of students outside the state 　　0

(c) No. of international students 　　0

Men

No	%
384	40

Women

No	%
571	60

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
285	94	23	592	3	997	250	92	22	587	2	953

Demand ratio 　　　　　　Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching class for Civil Service Examination
- PSC orientation classes
- Career Development Classes
- Coaching class for JAM Entrance.

No. of students beneficiaries 　　162

5.5 No. of students qualified in these examinations

NET 　　　　SET/SLET 　　　　GATE 　　　　CAT

IAS/IPS etc 　　　State PSC 　　　　UPSC 　　　Others

5.6 Details of student counselling and career guidance

- Career guidance cell provide comprehensive services in the area of option for higher studies and job opportunities.
- Organised counselling classes
- Organised a career awareness week

No. of students benefitted 　　257

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-
-	-	-	-

5.8 Details of gender sensitization programmes

- Women cell Organised an Awareness programmes on Anti-Sexual Harassment Laws.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	45	Rs. 45000
Financial support from government	121	Rs. 7,24,000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students | 5 |

5.13 Major grievances of students (if any) redressed:

Grievances received from students of various departments were redressed by Department Level Monitoring Committee (DLMC), College Level Monitoring Committee (CLMC) and College Principal.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- To be a centre of excellence which imparts value based education to young students and empower them as full-fledged future citizens.

Mission

- To translate the vision into action by giving globally relevant quality education to students irrespective of caste, creed and gender.

6.2 Does the Institution has a management Information System

The college ensures a system of participative management whereby information flow and decision making process are systemised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college was affiliated to the University of Kerala. Curriculum Development and revision is solely done by the University in the case of affiliated colleges. However our faculty members are influential in the Curriculum Development and revision being the members of various University Boards and Committees.

6.3.2 Teaching and Learning

The college followed innovative teaching learning methods. Method of teaching was purely student centric. The quality of Teaching-learning was improved by the use of ICT enabled class rooms. Feedback system ensures the proper quality in teaching –learning process. Remedial programmes and special support programmes were also given.

6.3.3 Examination and Evaluation

The evaluation process consists of Continuous Assessment (CA) and End Semester Examination (ESE). Continuous Assessment (CA) consists of attendance, assignments, seminars and one internal examination per semester. Apart from internal examination class tests were conducted to measure the performance of the students at regular intervals. After the publication of the results of the University end semester examination (ESE), each department prepare the statement of result analysis which is presented before the College Council meeting.

6.3.4 Research and Development

The College has a research committee. The committee motivates the faculty and students to undertake research activities. The committee provides all information about the research areas, leading research institutes, available financial assistance and funding bodies, supportive institutions, etc.Details regarding minor and major research projects and postdoctoral fellowships were intimated timely.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The ICT facilities and other learning resources are adequately available in the institution for academic and administration purpose. The library was completely computerised. At present it has attained the position of a first grade library with more than 25000 books and about 250 CDs. The library is automated using LIBSOFT, a well-known library management software. This is user friendly software in the digital era. It provides quick search and access, OPAC facility etc.

6.3.6 Human Resource Management

Faculties participated in orientation and refresher courses conducted by various universities for improving the quality of teaching-learning process. Non-teaching staff got hands-on training on GAIN-PF. Teaching faculty is motivated to attend various training programmes and workshops to keep up to-date with academic developments. Teachers undertake additional charge of extra and co-curricular activities and they get an opportunity to develop leadership qualities.

6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staffs were recruited according to the Government and University Rules and Regulations. Selection of Guest Faculty was done on merit basis by the college itself.

6.3.8 Industry Interaction / Collaboration

Several departments associate with nearby research institutions for the conduct of UG and PG research projects. Department of Botany keeps informal linkage with Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode.

6.3.9 Admission of Students

Online admission was conducted through the online admission portal of Kerala University as per the university schedule. The admission processes to be performed at the college level is monitored by the Admission Committee. Government rules were strictly followed for preparing the rank list of community seats. All reservation policies of the Government were strictly followed.

6.4 Welfare schemes for

Teaching	Group insurance scheme (GIS), State life insurance (SLI), Medical reimbursement, Personal accident insurance. Loan facility from Co-operative Society, Maternity leave, Festival allowance, Provident fund (PF) etc.
Non-teaching	Group insurance scheme (GIS), State life insurance (SLI), Medical reimbursement, Personal accident insurance. Loan facility from Co-operative Society, Maternity leave, Festival allowance, Provident fund (PF) etc.
Students	Various Scholarships and fees concessions provided by state and central Government, University, PTA and Alumni.

6.5 Total corpus fund generated [ ]

6.6 Whether annual financial audit has been done   Yes [✓] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	AG & Dy. DC	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination reforms are implemented by the University of Kerala. The Grade System has been converted to Grade-Mark System.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

The College Alumni Association provides financial and moral support for the activities of the college and student progression. Iqbal College Alumni Association creates and maintains a life-long relation between the college and its alumni. The association provides opportunities to the alumni to meet together and contact with each other. It co-operates with the college authorities in developmental programmes. The Alumni Association is actively initiating several programmes for student support and progress, such as, (a) sponsoring scholarships and cash awards (b) improving infrastructural facilities c) organising seminars (d) encouraging extracurricular activities of the students and e) career guidance and personal counselling.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association aims at the promotion of the all - round development of students. Parent Teacher Association provides funds to carry out the day to day financial affairs of the institution. It undertakes many programmes for the overall development of the college. The functions of the P.T.A are carried out by an Executive Committee consisting of President, Vice-president, Secretary and other members of the Executive Committee.

6.13 Development programmes for support staff

An orientation programme was conducted by IQAC on NAAC Re Accreditation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental assessment by nature club.
- Tree plantation on World Environment Day.
- Rain water harvesting system.
- Green Campus Programme.
- Implementation of Butterfly garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic yearwhich have created a positive impact on thefunctioning of the institution. Give details.

- Renovation of the college website
- Introduction of Campus Radio
- Language Lab for students.
- Promoting short films and documentaries made by students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at thebeginning of the year

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly

7.3 Give two Best Practices of the institution*(please see the format in theNAAC Self-studyManuals)*

Best Practice 1-Walk With the Scholar (WWS)

Goal: To train, motivate and guide academically brilliant students to aspire high in life.

Best Practice 2 – Scholar Support Programme (SSP)

Goal: To provide personalised and additional support to academically weak students.

Details on Annexure iii

7.4 Contribution to environmental awareness / protection

- Students of Iqbal College participated in the unique tree hugging event 'EnteMaram, EnteJeevan' organized by Asianet News in collaboration with JNTBGRI on the International Day of Forests. The event set the Guinness World Record for maximum people hugging trees simultaneously.
- Tree saplings were planted in the campus on World Environment Day
- Establishment of Butterfly Garden

7.5 Whether environmental audit was conducted?Yes   ☐   ✓

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths

The college has a great ambience as it is situated in the greenery provided by the backdrop of the Western Ghats. The atmosphere of the college is serene, devoid of the dust, pollution and the sophistication of the city. The college is still unaffected and unpolluted by the pomp and vices of the city life. This provides the college a favourable teaching and learning atmosphere. The college also possess a dedicated team of faculty supported by an equally dedicated team of office staff who lend support to the principal and college administration in maintaining the driving principle of discipline and quality. Well furnished and equipped labs including language lab ICT aided teaching learning process, Internet connections in the various departments and the college library, minor research programmes pursuing teachers and researchers strengthens the teaching, learning and research process. The faculty and staff indulge .The faculty and college staff gives utmost importance to the student to student development by giving the individual care by different units, programmes, counselling and mentoring.

Weakness

Most of the students are from financially and educationally backward families. The learning atmosphere and competence of the schools from which the students are hailing are affected by this backwardness and challenges. More PG courses are required in the college as the students who wish to pursue their studies can move forward if otherwise they drop studies after completing graduation.

Opportunities

Students are provided with extremely favourable learning atmosphere. They are well trained to face the challenges of life as many of them, coming from poor families have seen and faced hard realities of life. The available PG courses, research centre, ASAP Programmes provide them with great opportunities without the support of the facilities that a college from the city can provide. The students are given ample encouragement by the college PTA and the college alumni in their studies and future pursuits by giving them timely training and cash prizes for their achievements.

Challenges

The lack of proper training and fluency in the use of English language pose a great difficulty in the teaching and learning atmosphere of the college. The girl students however good they are in the studies get married before the completion of their graduation. This badly affects the pass percentage of the college. The bad family conditions urge the male students to quit college and seek career even at an early stage in their lives. The drop out ratio thus affects the academic performance of the college but the faculty and staff of the college is working for improving the situation.

8.**Plans of institution for next year**

- Complete the second cycle of Re-accreditation with NAAC.
- Create online portal for feedback from all stakeholders
- Organize national seminars
- Increase the number of library books.
- Improvement of the research facilities of the college

Name **Dr. V. Jayaraju**   *Name* **Dr. U. Nazarudeen**

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure i

Academic Calendar

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

FIRST SEMESTER

04-07-2016	COMMENCEMENT OF CLASSES
18-07-2016	LAST DATE OF REGISTRATION FOR THE COURSES
16-08-2016	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
25-08-2016	LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
31-08-2016	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS

10-09-2016 to 19-09-2016 ONAM HOLIDAYS 28-09-2016 to

05-10-2016	CONDUCT OF TEST PAPERS
05-10-2016	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
15-10-2016	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
14-10-2016	PUBLICATION OF RESULTS OF TEST PAPERS
19-10-2016	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
21-10-2016	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
31-10-2016	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE)BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
04-11-2016	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
08-11-2016	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)

09-11-2016 to 23-11-2016 END SEMESTER EVALUATION (ESE)

30-12-2016	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

SECOND SEMESTER

30-01-2017	COMMENCEMENT OF CLASSES
16-02-2017	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
16-03-2017	LAST DATE OF REGISTRATION OF THE COURSES
29-03-2017	LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS 01-06-2017 TO 08-06-2017 CONDUCT OF TEST PAPERS
09-06-2017	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
19-06-2017	PUBLICATION OF RESULTS OF TEST PAPERS
19-06-2017	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
23-06-2017	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
28-06-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
03-07-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
10-07-2017	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
14-07-2017	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
18-07-2017	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
	03-07-2017 TO 14-07-2017 END SEMESTER EVALUATION (ESE)
16-08-2017	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

THIRD SEMESTER

16-08-2016   COMMENCEMENT OF CLASSES

31-08-2016   LAST DATE OF REGISTRATION FOR THE COURSES

01-09-2016   LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS

08-09-2016   LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS

         10-09-2016 to 19-09-2016 ONAM HOLIDAYS

30-09-2016   LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY

17-10-2016 to 26-10-2016 CONDUCT OF TEST PAPERS

         04-11-2016 PUBLICATION OF RESULTS OF TEST PAPERS

07-11-2016   PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)

15-11-2016   LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE

18-11-2016   LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE

21-11-2016   LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE

28-11-2016   LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS

02-12-2016   DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)

06-12-2016   LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)

07-12-2016 to 23-12-2016 END SEMESTER EVALUATION (ESE)

30-12-2016   LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

FOURTH SEMESTER

30-01-2017	COMMENCEMENT OF CLASSES
13-02-2017	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
14-03-2017	LAST DATE OF REGISTRATION OF THE COURSES
	20-03-2017 TO 29-03-2017 CONDUCT OF TEST PAPERS
30-03-2017	LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
01-06-2017	PUBLICATION OF RESULTS OF TEST PAPERS
05-06-2017	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
12-06-2017	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
	16-06-2017 LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
22-06-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
27-06-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
28-06-2017	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
04-07-2017	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
07-07-2017	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)
	12-07-2017 TO 21-07-2017 END SEMESTER EVALUATION (ESE)
08-08-2017	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

FIFTH SEMESTER

11-07-2016	COMMENCEMENT OF CLASSES
25-07-2016	LAST DATE OF REGISTRATION FOR THE COURSES
01-08-2016	LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
08-08-2016	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS
24-08-2016	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY

01-09-2016 to 09-09-2016 CONDUCT OF TEST PAPERS

10-09-2016 to 19-09-2016 ONAM HOLIDAYS

21-09-2016	PUBLICATION OF RESULTS OF TEST PAPERS
14-10-2016	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
22-10-2016	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
26-10-2016	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
28-10-2016	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
07-11-2016	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
10-11-2016	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
14-11-2016	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)

17-11-2016 to 30-11-2016 END SEMESTER EVALUATION (ESE)

14-12-2016	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS

UNIVERSITY OF KERALA

CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM – 2016 ADMISSIONS

SIXTH SEMESTER

21-12-2016	COMMENCEMENT OF CLASSES

24-12-2016 TO 02-01-2017 CHRISTMAS HOLIDAYS

05-01-2017	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS TO THE UNIVERSITY
06-02-2017	LAST DATE OF REGISTRATION OF THE COURSES
13-02-2017	LAST DATE FOR ALLOTTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS
20-02-2017	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS

01-03-2017 TO 08-03-2017 CONDUCT OF TEST PAPERS

01-03-2017	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS (ESE)
10-03-2017	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
16-03-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH FINE
20-03-2017	PUBLICATION OF RESULTS OF TEST PAPERS
22-03-2017	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
22-03-2017	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
29-03-2017	DISPLAY OF RESULTS OF CONTINUOUS EVALUATION (CE)
03-04-2017	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION (CE)

17-04-2017 TO 28-04-2017 END SEMESTER EVALUATION (ESE)

28-04-2017	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) RESULTS BY THE CONTROLLER OF EXAMINATIONS.

Annexure iii

	PARAMETERS	A	B	C	D
		Excellent	Good	Satisfactory	Poor
1	Knowledge base of teacher	82	13	5	0
2	Communication skill	88	10	2	0
3	Sincerity/Commitment of teacher	64	21	15	0
4	Ability to integrate course material with environment /other issues	49	43	8	0
5	Motivating students	88	9	3	0
6	Ability to design test /assignment/examinations	67	22	11	0
7	Relationship with students	80	14	6	0
8	Timing and punctuality of the class	91	5	4	0
9	Maintenance of discipline of the class	92	3	5	0
10	Encouragement of Curricular or extra-curricular activities	72	10	18	0
11	Use of Teaching/Learning aids	68	22	5	5
12	Ability to establish relationship with parent	64	25	7	4
13	Class counselling and career guidance	55	36	7	2
14	Clarity in presentation	84	14	2	0
15	Interact and encourages students to ask questions/participation	64	7	24	5
16	Skill of linking subject to life experience and	53	27	16	4

	creating interest in subject.				
17	Helping approach towards varied academic interests of students	46	42	5	7
18	Helps students irrespective of ethnicity and culture/background	81	11	8	0
19	Helps students irrespective of gender	88	6	6	0
20	Helps students facing physical, emotional and learning challenges	65	15	15	5

FEED BACK ANALYSIS 2016-17

Questionnaire consists of 20 parameters were given randomly to 100 students of the whole college at the end of academic year by IQAC team. Feedback from students were collected and evaluated. The responses for the questionnaire were consolidated. A summary is given below:

✓ As per the students opinion the subject knowledge and communicative skill of teachers were found to be excellent.

✓ The students also reported that most of the teachers were supportive in co-curricular activities and maintain a good relationship with them and their parents.

✓ Most of the students were satisfied with teaching aids and counselling classes but some were not.

✓ Students had the opinion that almost all teachers are excellent in punctuality and maintaining discipline in the classes.

✓ As per their opinion teachers are all motivating and encouraging.

✓ All the students have a good opinion about the tests and examinations conducted by teachers.

✓ Students have the opinion that there is no gender discrimination.

✓ Teachers help the students in facing physical, emotional and learning challenges.

Annexure iii

Best Practices

Best Practice – 1

Title: Walk With the Scholar (WWS) Programme

Goal: To train, motivate and guide academically brilliant students to aspire high in life.

The Practice and its Impact:

Walk With the Scholar (WWS) Programme, a new initiative of the Higher Education Department, Government of Kerala, was turned into a real experience in Iqbal College under the Co-ordinatorship of Mr. Anas, Assistant Professor in Politics. Framed to provide specialized mentoring programmes for Under Graduate students in Arts, Science and Commerce, WWS scheme introduced the concept of mentor as a 'Guide' and 'Friend'.

Selected mentors from different departments of the college succeeded in giving necessary orientation to groups of not less than 30 academically brilliant and genuinely interested students every year since 2015. The mentor happily engaged these students in multiple tasks like self introduction, interviews, book and film reviews, presentations followed by group discussions on study reports of diverse socially relevant issues etc. which helped them to boost their self-confidence and communication skills. To enhance the effect of this mentoring venture, a motivational visit was conducted to the universities and other reputed institutions of Chennai and Pondicherry in March 2016, followed by another one to Hyderabad in March 2017. In addition to this internal mentoring, efficient external mentoring sessions were also provided which helped the students to identify their strengths and weakness, rectify the faults and evolve into the person they want to.

After each hour of mentoring, the mentees were able to see in themselves a change in their attitudes and aspirations. And likewise they began to shape their academic and personal life to higher goals. The motivational visits gave the students a chance to interact with the students of these institutions. This in turn stimulated our students to come out of their nutshell and aspire for higher education in similar universities. **WWS helped the students to identify their real self – who they are, what they want and what they can do.**

Best Practice – 2

Title: Scholar Support Programme (SSP)

Goal: To provide personalised and additional support to academically weak students.

The Practice and its Impact:

The SSP is a part of the "New Initiatives of Higher Education', Department of Higher Education, Govt. Of Kerala and it aimed at imparting additional support to students in curricular areas of weakness. Based on a result analysis, six difficult subjects were identified and based on the marks of the qualifying examination, around 30-40 weak students were identified for the SSP every year. Additional curricular supports were provided to this batch in the form of additional lectures, extra reading materials, question banks, etc. The resource persons who handled the concerned subjects were also entitled the task of generating interest in students in the concerned subjects. And a minimum of 10 classes are given to these students on each subject outside the regular college hours.

As a visible outcome of the SSP programme initiated in our college, the academically weak students were able to develop an interest in their weak subjects and thereby give extra time for its study. And this helped them to score in par with their batch mates in the University examination which followed these SSP classes.